

## guidelines for the use of LNEC's Congress Centre

- COVID-19: Mitigation / recovery stage. Use of cultural equipment -

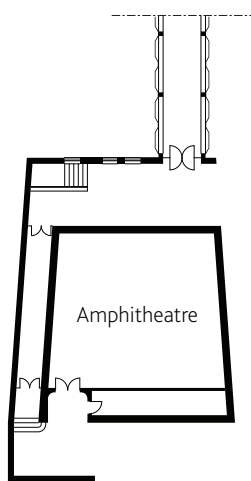
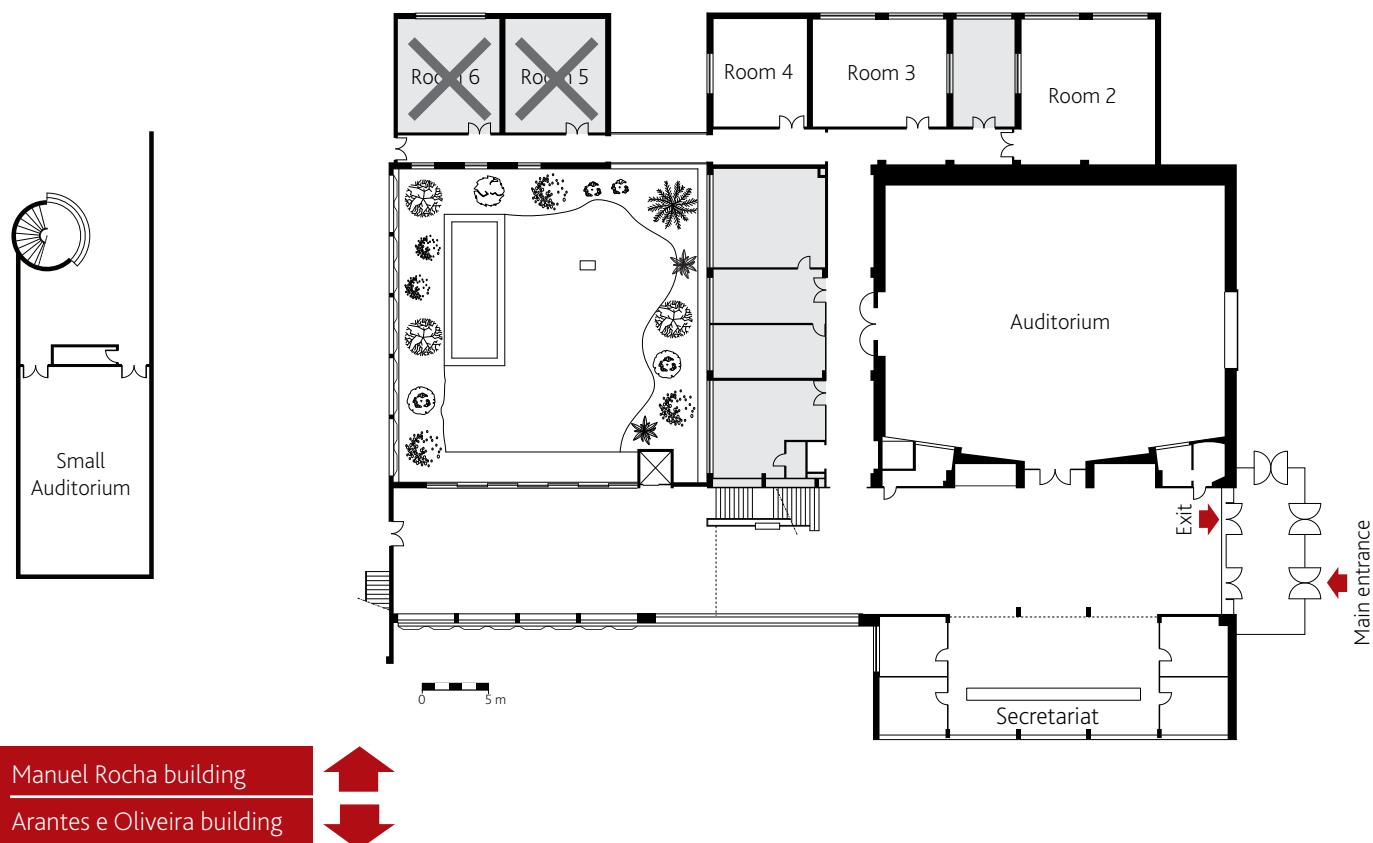
The spaces integrated in LNEC's Congress Centre are dully prepared for the prevention and minimisation of COVID-19 transmission by the activation and constant updating of its Contingency Plans.



## occupancy and permanence guidelines

The Congress Centre has visible signs indicating the different paths and is equipped with alcohol gel dispensers for the use of its visitors and workers.


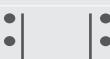

Admittance to the Congress Centre shall be provided by the presentation of the EU Digital COVID Certificate, in accordance with Decree-Law no. 54-A/2021, 25 June, or of a negative COVID-19 test result and upon usage of a face mask during the permanence in this space.



Social distancing guidelines:

- Physical distancing of at least 1 metre;
- reduced closeness of contact between people at the entrances and exits;
- organisation of the waiting and reception areas in such a way to avoid queues;
- secretariat area equipped with protective barriers.



Room capacity ( pax )							
		Auditorium	Small Auditorium	Room 2	Room 3	Room 4	Amphitheatre
Audience		280	50	36	-	-	250
"U"Shape		-	-	14	15	6	-
School		-	-	-	-	-	-

Rooms						
Technical characteristics	Auditorium	Small Auditorium	Room 2	Room 3	Room 4	Amphitheatre
Air conditioner	✓	✓	✓	✓	✓	
Sound system	✓	✓				
Streaming	✓					
Video conferência					✓	
3 cabins without equipment	✓					
Screen	✓	✓	✓	✓	✓	✓
Laser point	✓	✓	✓	✓	✓	✓
Computer + projector	✓	✓	✓	✓	✓	✓
DVD player	✓	✓				



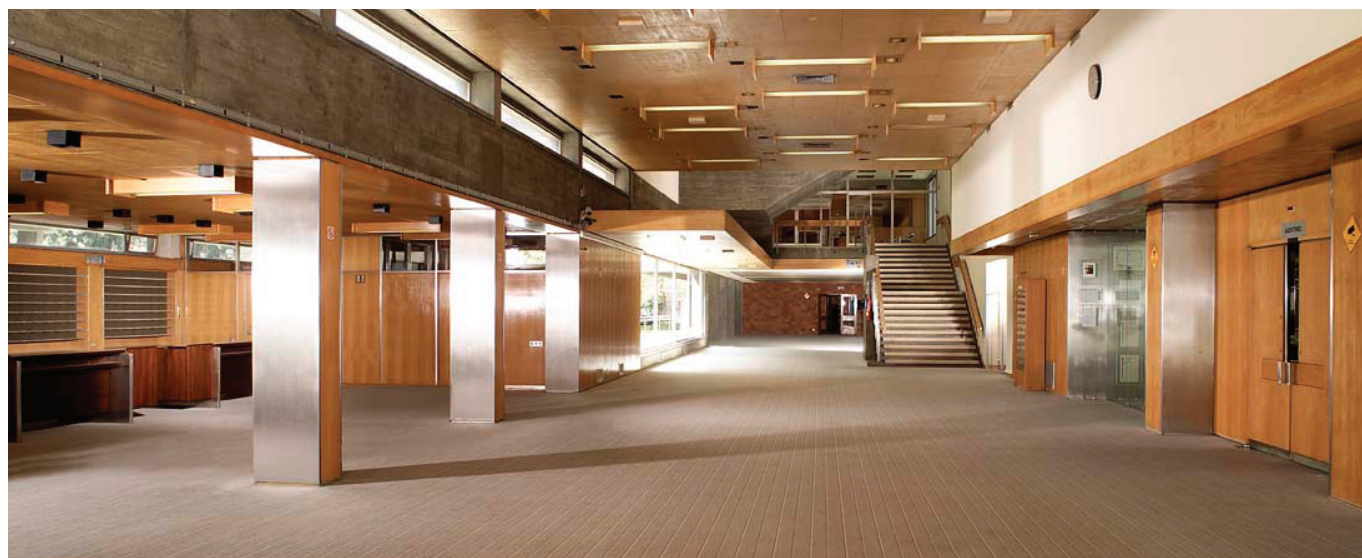
Whenever parallel sections take place, these shall be organized so as to assure alternated breaks.

Agglomeration of people shall be avoided at the beginning and at the end of the sessions, the organization being responsible to supervise all entrances and exits from the rooms.

The distribution of leaflets or other non-essential items shall be avoided, giving preference to the use of posters, guides, or other digital elements.

The cleaning of the venues is done by a cleaning crew exclusively assigned to the Congress Centre. After each use, the speakers' table and podium shall be properly sanitised.

The sanitary facilities located on floor -1, shall be reserved for the participants and shall be regularly sanitised.



## responsibility for the usage of the rooms in events organised by bodies outside LNEC

The organising body shall be made aware of the DGS guidelines and shall be responsible for adopting the appropriate measures.

For further information see: <https://covid19.min-saude.pt/>